



Manawatu Pony Club
Show Hunter
GROUP INC

HEALTH AND SAFETY PLAN

2nd – 4th October 2026

Hazard management matrix - risk identification and assessment format

Potential Consequences						
		L6	L5	L4	L3	L2
		Minor injuries or discomfort. No medical treatment or measureable physical effects.	Injuries or illness requiring medical treatment. Temporary impairment.	Injuries or illness requiring hospital admission.	Injury or illness resulting in permanent impairment.	Fatality
Likelihood	Expected to occur regularly under normal circumstances	Not Significant	Minor	Moderate	Major	Severe
	Expected to occur at some time	Medium	High	Very High	Very High	Very High
	May occur at some time	Medium	High	High	High	Very High
	Not likely to occur in normal circumstances	Low	Medium	High	High	Very High
	Could happen, but probably never will	Low	Low	Medium	Medium	High

Risk Management Site specific plan

Activity: Manawatu Pony Club Show Hunter Championships

Run By: MPC SH Group

Where: Foxton Racecourse 36 Bergin Road Foxton

When: 2nd – 4th October 2026

What could go wrong	Cause	prevention	Person resp	When/Where will it be done	Emergency plan
Person hit by loose pony	Pony escapes from yards	Encourage pen gates to be well secured All ponies to have tag on halter identifying them and a ph number.	In pre-event info Sent out week prior	And again, at Pre event meeting	Activate Crisis Management Team
	Pony loose after rider fall	Keep outside gates always shut Support team to careful contain pony.	In Managers meeting	pre-event meeting	Activate Crisis Management Team
Rider fall	Jumping, pony gets a fright	current tagged helmets at all times while mounted. Pull gazeebos down if very windy Coaches to use their experience to ensure all pony and rider combinations are suitable to ride in event and gear check Course changes may be made to suit the conditions	In managers meeting	pre-event meeting	Activate Crisis Management Team

Spectators injured by ponies. Increased spectators on Sunday with prizegiving and Anniversary celebrations	Non horsey spectators Lots of people around	Keep ponies and spectators separate where possible. Keep spectators out of warm up arena, Coaches and manages only allowed in warm up arena. Lanyards to identify these people.			Activate Crisis Management Team
Traffic M	Multiple vehicles in the area Run over by car.	Riders and pedestrians have right of way 10km/hr speed limit.	Managers meeting		
Injury of pony M	Injury sickness	Pony first aid kit at office Vet on call aware of event Numbers in team pack 027 4407 098 24hr horse line	Team info		Severely injured Pony Activate Crisis Management Team Horse float available and hooked up to a vehicle at all times
Injury of rider or other M	Fall from pony	If minor injury, medic to check All riders to be accompanied by an adult when attending medic Medic to have a radio. All rider falls to be cleared by medic prior to remounting Medical team to give secretary the cleared rider names. Kylie Brown after hrs. radio and phone Medical team to make call if Ambulance to be called. Ring Kylie 021 026 58057 Accident report to be filled in for all falls Medical team on site and radio	Committee meeting Kylie		Severely injured person Activate Crisis Management Team

Crisis Management Team:

Head: Louise Ilton 027 495 1885

Kylie Brown 021 026 58057

Buzz -027 2401163

Kerry Shearer – 0279682829

Kim – 021 217 3694

In the event of a serious incident the crisis Management team to take over.

Severely Injured Person

- Radio Medic to come to area. First Aid situated in the middle of the grounds. Can use side if required.
- Steward 1 to call 111 ask for Ambulance or organise someone else to do so
- Steward 2 to activate Crisis Team by ringing Louise
- Move off the radios onto Phs, All Crisis team to have a copy of numbers
- All riding to stop and directed to put ponies away and move to the grandstand Buzz
- Tarp in Louise ute to screen incident area.
- Louise to deal with incident.
- Kylie with Family
- Kim with Media and to ring NZPCA Lizette Turnbull 027 445 5401??
- Buzz and Kerry with crowds
- Ask crowd to please not post anything online.

Severely Injured Pony

- Steward to activate crisis team by ringing Louise.
- Louise to ring vet 027 4407 098 24hr horse line
- Move off the radios onto Phs, All Crisis team to have a copy of numbers
- All riding to stop and directed to put ponies away and move to the grandstand Buzz.
- Tarp in Louise ute to screen incident area. Louises Ute with float attached available.
- Tractor available ring Stephen 02104490204 or Mathew 0273867146 Buzz to sort
- Louise deal with incident
- Kylie with Family
- Kim with Media and to ring NZPCA Lizette Turnbull 027 445 5401
- Kerry with crowds
- Ask crowd to please not post anything on line.
- Massy Postmortem room available if required.

Evacuation Plan

- Activate Crisis Team
- Emma/Kim to send txt out to all managers via EVO events
- All teams to head back to camp and Managers to txt in that all are accounted for. Kylie 021 026 58057 txt team name and all if clear or No and Kylie will return call.
- Kylie to have a list of all teams.
- Ask teams to follow all instructions from Crisis Team
- Fire: All teams to let ponies go that are around the fire where possible.
- If leaving the grounds, load up ponies and follow directions to evacuate. Leave all gear
- Evacuation area: the grass area to the Right of the road coming in, just before the main rd.
- Managers to check and account for all in their camp txt to Kylie a 2nd time.
- Lockdown: All move back to your camps, Managers to account for all in their camp and message Kylie. Shut selves in floats and trucks. Txt given when all clear.

Committee Numbers

- President Kylie Brown 021 026 58057
- Vice Loise Ilton 027 495 1885
- Secretary Emma Dickons 021 065 2123
- Debbie Dickons 021 148 2142
- Buzz King 027 240 1163
- Ella Miranda 022 308 1519
- Antonio Matangi 021 750927
- Kerry Shearer 027 968 2820

Medical team

- Kylie Brown 021 026 58057
- Medic Jeramy 022 394 1408
- Louise Ilton 027 495 1885
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Medical centre

- Friday day
- After hrs Levin medical Friday 5pm – 7pm Sat 8am – 5.30pm Sunday 8am – 3.30pm 06 3681402 No xray facilities
- City Drs in palmy have xray open till 8am – 8pm 7 days 06 3553300